

Span, Inc.
Board of Directors Meeting
March 29, 2017
11:30 a.m.
At Span, Inc. offices

MINUTES

Attending – Board Members: Glenn Kimball (Chair), Kathy Butler (Secretary), Thom Campbell Georgia Leech, Rick Woolfolk, and Anil Keswani (Treasurer)

Absent - James Hilton (Vice-Chairman), Bill Thomas, Amanda Gardiner and Ron McGriff

Staff – Deb Robertson (Executive Director), Kristine Herrera, Nic Gray, Roger Muckel and Cliff Splawn

Guest – Catherine Johnston

Meeting was called to order at 11:30 a.m. by Glenn Kimball.

Minutes –Rick Woolfolk moved and Georgia Leech seconded a motion to approve the minutes of the February 22, 2017 meeting. Motion carried unanimously.

Financial Report – Cliff Splawn presented the financial report. The target for the month was 41.67%. Revenue was above budget at 44.53%; General Expenses were over budget at 45.98%. Program Expenses were over budget at 44.48%, and Payroll Expenses were under budget at 37.95%. We are \$38,280 in the black for the month and \$88,135 in the black for the year. There being no objections, the budget was approved.

Nutrition Services – Kristine Herrera reported that the pet foods storage area is full so we do not need to purchase any right now. Fair Oaks (in Denton) plans to start offering congregate meals on April 10. Meals will be served Mondays and Wednesdays on a trial basis to gauge the interest before expanding the number of days. Congregate meals will also be added at Lewisville’s Evergreen on Highland Drive. She anticipates about 450 meals per month being served there.

Deb Robertson also reported that there was a front-page article in the Denton Record Chronicle last week about the possible cut in funds to the Community Development Grants program which helps fund Meals on Wheels. Kristine Herrera was interviewed for the article. Deb will send us information that will assist the board in speaking to our congressional representatives about the need for this program.

Transportation – Deb reported that there has been no progress by the Council on Governments on getting the ITS procurement process going. She will make another contact with them next week but anticipates it will take another 12 to 18 months to get this procurement completed.

Deb also reported that COG will have a public meeting soon as an update on transportation needs and ACCESS North Texas. We were invited to attend. Thom plans to attend.

Deb and Roger were invited to attend a Shady Shores council meeting and present information about services to the four cities in the Lake Cities area. Since the meeting, Deb has learned from COG that Span can apply for a grant to start services in the Lake Cities area. She will also apply for a grant to renew and expand services to Flower Mound. COG advised that it will be more expeditious for Span to apply for the grant than for the cities to apply. Deb and Roger plan to have the application ready next week.

Governance Committee – Glenn Kimball reported that we have a full board but need additional members in anticipation of several members' terms ending this year. We need more representation from north of Denton – Sanger and Pilot Point. Deb will send out a revised needs chart.

Glenn introduced a new board member candidate, Catherine Johnston. Catherine left the room while the board discussed her application. Anil seconded the committee's nomination and the board voted unanimously to approve her as a new board member.

We discussed several dates in May and June for the annual board retreat. Glenn reminded us that the Strategic Plan will need to be updated at next year's retreat, so we should be thinking about our needs. Deb will send an email with several dates to see which works best. Rick Woolfolk offered to host it at the Denton Country Club again.

Fundraising Committee – In Ron McGriff's absence, Deb reported that she has been gathering information together for use in developing a fundraising plan. Glenn will contact Ron to get an update on any plans he may have for fundraising.

New Business – Rick asked whether there has been any further contact with the people former board member Mary Thomann had worked with on an Advisory Committee. Deb stated that no one has returned the information requested from them. Glenn will contact Mary to see if she is willing to get the Advisory Committee going again.

Georgia was thanked for providing the meal. Thom will provide next month's meal.

Meeting was adjourned at 12:23 PM. The next meeting will be April 26, 2017.

The above minutes were approved by the Board of Directors on _____, 2017.

Kathy Butler, Secretary